



Government of West Bengal
Food & Supplies Department
(Procurement Cell)

Khadyashree Bhawan

11 A, Mirza Ghalib Street, Kolkata-700087

<https://food.wb.gov.in>



No. 2981 -FS/Sectt/Food/4P-19/2023

Date: 30.07.2025

To
The Chief Executive Officer,
West Bengal State Agricultural Marketing Board (WBSAMB).

Sub.: Infrastructural arrangements in Kishan Mandi used as Centralised Purchase Centres of paddy procurement.

Sir,

As per the advisory issued by the Government of India, the permanent Purchase Centres of paddy procurement are required to possess infrastructural facilities as indicated in the annexure appended hereto.

In the event of failure to comply with the requirements of prescribed infrastructural facilities, the administrative charges payable to the State Government will be withheld by the Government of India.

In view of the above, it is requested that the necessary instructions may kindly be issued to the district level officers of your organisation for improvement of / providing all infrastructural facilities in Kishan Mandi used as CPC as indicated in the **Annexure A**. DCF&S of the district will coordinate in the matter.

This is issued with the approval of the competent authority.

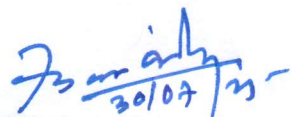
Encl: 01 (one) sheet.

Yours faithfully,

Special Secretary to the Govt. of West Bengal
Food & Supplies Department
Email: proccell.fs-wb@bangla.gov.in

Copy forwarded for information and taking necessary action to:

1. Director, DDP&S, Food and Supplies Department.
2. Special Secretary, IT&R Cell, Food and Supplies Department. It is requested to introduce the provision of reporting parameters of PCSAP module in the procurement portal while uploading readiness report of all CPCs /mobile CPCs/ PCs in the portal.
3. District Magistrate (All except Kalimpong).
4. District Controller of Food & Supplies (All except Kalimpong). They are requested to take up the matter of infrastructural facilities (Annexure-A) as per the PCSAP module with the RMC through the good office of the District Magistrate and ensure that all CPCs meet all the requirements (Annexure-B).



Officer on Special Duty
Food & Supplies Department

Any further correspondence or communication in reference to this communication should be addressed to the signing authority and sent to email ID:proccl.fs-wb@bangla.gov.in.

Required infrastructural facilities in Kishan Mandi utilised as CPC.		
Sl No.	Component	Particulars
1	Basic Requirement	Drinking water facility
		Toilet facility
		Help Desk
		Administrative building
		Drainage
		Quality Control room
2	Structure of waiting room for farmers	Concrete building with fan
3	Floor type for unloading paddy	Cemented Flooring
4	Weighment of paddy	Weighbridge with valid calibration certificate
5	Source of power	Grid energy
6	Places where lighting arrangement is necessary	Loading & unloading area
		Entry & Exit gate
		Waiting Sheds
		Boundary walls
		Administrative building
		Room provided for Quality Control
		Weighbridge Area
7	Storage facility for procured grains at the Procurement Center	Godown/ Covered Platform
8	Boundary walls of Procurement Center	Masonry compound wall with barbed wire fencing
9	Entry gate of Procurement Center	Metal gate

PCSAP GRADING CRITERIA			
Question No.	Questions	Options	Level of requirement
1	Which of the following facilities are available at the Procurement Center?	Drinking water facility	Essential
		Toilet facility	Essential
		Help Desk	Essential
		Administrative building	Essential
		Drainage	Essential
		Quality Control room	Desirable
2	What is the type of structure of the waiting room for farmers?	Concrete building without amenities	Essential
		Concrete building with amenities like fan, coolers	Desirable
3	What is the type of floor available for unloading of grains at the Procurement	Brick Flooring	Essential
		Cemented floor	Desirable
4	How is the weighment of grains done?	Digital Weighing scale without calibration certificate	Essential
		Digital Weighing scale with calibration certificate	Desirable
		Weighbridge	Desirable
5	What is the source of power available at the center?	Grid energy/Generator	Essential
		Solar energy/Wind energy/Grid energy+Generator as a backup	Desirable
6	Are functional lights installed in the following locations?	Loading & unloading area	Essential
		Entry & Exit gate	Essential
		Sheds	Essential
		Boundary walls	Essential
		Administrative building	Essential
		QC room	Essential
		Weighbridge area	Essential
7	How much time is taken for entering the details of the farmers into the system after the procurement is completed?	6-24 hrs	Essential
		1-6 hrs	Essential
		Gradation	Desirable
8	How are the transaction details (of farmers and transporters) maintained at the Procurement Center?	Uploaded on a computer	Essential
		Uploaded on a computer + e-POP/Tablets/Mobile Phones	Desirable
9	What is the upload and download speed of the internet?	Upload and download speed Between 2 to 5 Mbps	Essential
		Upload and download speed Greater than 5 Mbps	Desirable
10	Which of the following information is displayed in the Procurement Center?	Contact Details of the officials	Essential
		Contact details for grievance redressal	Essential
		Duties of Procurement Center officials	Essential
		List of token generated farmers	Desirable
11	What kind of storage facility is available at the Procurement Center for produced grains?	Platform (with tarpaulin)	Essential
		Godown/Warehouse/Covered platform	Desirable
12	What kind of dunnage material is used for storing the procured stock?	Wooden balli	Essential
		Crates/Plastic Pallets	Desirable
13	What kind of boundary walls are available at the Procurement Center?	Bamboo fencing/Barbed wire fencing	Essential
		Masonry compound wall	Essential
		Masonry compound wall with barbed wire fence	Desirable
14	What kind of entry gate is available at the Procurement Center?	Wooden gate/Temporary gate	Essential
		Metal gate	Desirable
15	Which of the following equipment are available for quality check of grains?	Set of sieves	Essential
		Analysis Kit (Field Balance, Magnifying lens, Scoops and Calipers)	Essential
		Parkhi	Essential
		Sample divider	Essential
		AI-enabled grain analyser	Desirable
16	Which of the following equipment are available for cleaning of grains for quality improvement?	Electric jharna/Power fans/Winnower	Essential
		Automated grain cleaner (Grader/Mechanised sieve/Paddy & wheat cleaner)	Desirable